



# Ark Greenwich Free School

21/01/2019

## Subject: AGFS Severe Weather Protocol

Dear Parents/Carers,

As we enter a cold snap, we felt it was an appropriate time to write to remind you of the process that the school will use to inform parents of any changes to the school day as a result of severe weather conditions.

Parents/Carers should note that **we will always make every attempt to keep the school open as usual**. However the school may be closed or timings adjusted if:

- Conditions onsite are dangerous
- Conditions are considered to be, or are anticipated to later become, too hazardous for travel
- Insufficient numbers of staff are able to come in to keep the school running safely including whether the kitchen can be opened

**Parents/Carers should assume that the school is open for business as usual unless they hear from us. It is the responsibility of Parents/Carers to assess their own local conditions and to make a decision as to whether it is safe for their child to travel.**

During severe weather, pupils will be permitted to wear more suitable footwear such as sturdy walking/welly boots to and from school, but they must carry their school shoes in their bag to change into on arrival.

If the decision is taken to close the school, parents will be notified by:

- Text message
- Email
- Notice on the front page of the main school website: [www.arkgreenwich.org](http://www.arkgreenwich.org)
- School twitter account: @greenwich\_fs

**Please note that due to the large volume of communication that is sent by local schools during severe weather there can be a delay to text messages and emails being received in your inbox. As such, it is important that you check the school website before setting out.**

Should the decision be taken to close the school during the day we will endeavour to communicate this with you at the earliest possible opportunity. We will continue to assess the situation on the ground throughout the day and communicate with you accordingly.

The AGFS team